



Republic of the Philippines
Department of Education
REGION X

SCHOOLS DIVISION OF CAGAYAN DE ORO CITY



Office of the Schools Division Superintendent

20 July 2023

DIVISION MEMORANDUM

No. 331 s.2023

**UPDATED PRIVATE LENDING INSTITUTION LOAN VERIFIER
FOR ELEMENTARY AND SECONDARY PERSONNEL**

TO: Assistant Schools Division Superintendent
Public Schools District Supervisors
All Elementary and Secondary Public School Heads and Principals
Teaching and Non-Teaching Personnel
All Others Concerned

1. In the exigency of service, this Office hereby announces the updated email account for loan verification purposes. Temporarily, there shall be one official account responsible for reviewing and evaluating loan applications pending the approval of the new verifier account to accommodate all loan applications.

Verifier Details:

Name	MARY KATHERINE P. PALAMINE
Verifier Email Account	verifier.r10.mpalamine@deped.gov.ph

2. Furthermore, this Office reiterates the directives in DepEd Order No.14, s. 2019 titled "*Guidelines for the Implementation of the P5,000 Net Take Home Pay for Department of Education Personnel for Fiscal Year 2019.*" hence, approval and verification of loan applications are subjected to the capacity of the NTHP of DepEd Personnel.
3. In adherence to Equal Opportunity Principle (EOP), inclusive and fair treatment are accorded to all concerned regardless of disability, sexual orientation, gender, age, religion, and ethnicity.
4. For immediate dissemination.

ROY ANGELO E. GAZO
Schools Division Superintendent

Encl.: none

References: DO No. 020, s. 2021
DO No. 014, s. 2019



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